

JOB DESCRIPTION

JOB TITLE: REGISTERED VETERINARY NURSE

REPORTING TO: HEAD NURSE

AREA: NURSE

Company Profile:

Linnaeus Group is a vibrant, forward-thinking partnership of highly respected veterinary practices across the UK, comprising some of the best clinicians in the profession.

Linnaeus invest in quality practices who put patient care at the heart of everything they do. We are incredibly proud of each and every member of our diverse portfolio, from the UK's most respected small animal referral centres to our selection of high quality first opinion practices.

Our Vision is: 'To be recognised as the UK's leading veterinary group, committed to excellence in all that we do, delivered through high quality practices who share a common ethos'.

Our Values are: [Leadership with Integrity](#) | [Learning & Innovation](#) | [Lifetime Commitment to Quality Care](#)

OVERVIEW

The role of the veterinary nurse is critical to the provision of high standards of client and patient care.

In this role you will be a key member of the nursing team, working effectively with the Head Nurse to nurture great team ethics whilst providing guidance and support to the junior nursing staff and animal care/kennel assistants.

You will work closely with all team members to ensure the smooth running of all clinical areas and kennels and will have clear communication lines with all other teams to ensure the practice is providing outstanding patient and client care.

MAIN PURPOSE & GOALS

Ensure the highest standard of care is provided 100% of the time to 100% of our patients.

Achieve the above whilst bearing in mind that the practice is a business and therefore costs need to be carefully monitored and managed sensibly at all times.

Maintain accurate client and patient records.

Provide an efficient, courteous, and helpful service to all clients, suppliers and external contacts, under all conditions at all times.

Participate with the admission and discharge process of patients, the accuracy of which is of vital importance.

To demonstrate a commitment to continued professional development.

Liaise between the nursing team and other teams within the practice to ensure effective lines of communication at all times.

Promote our services, employees and products, both in and out of the practice at all times.

Understand and implement practice and group policies.

Take an active role in the training programme of veterinary nurses and animal care/ kennel assistants.

KEY RESPONSIBILITIES

Undertake all general nursing duties within the practice and provide assistance to all veterinary surgeons when required.

To carry out and be accountable for any specific tasks or responsibilities allocated by the Nursing Manager, Head Nurse, Practice Manager or Clinical Directors.

Ensure you are organised and well prepared for the cases coming into the practice and you provide support where necessary to cover low staffing periods.

Administer treatment (e.g injections, medications, fluid therapy, dressings and euthanasia as directed) and dispense medication as instructed by the veterinary surgeon all in accordance with professional guidelines and practice policies.

Ensure you keep accurate records with regards to medical records, anaesthetic sheets, hospitalisation forms etc.

Care for all in-patients including pre-op care/medication, monitoring and recovery and post op care/medication.

Ensure effective stock rotation/replenishment where applicable.

Participate in any out of hours nursing rota as agreed on a shared rota system

Support with reception duties where necessary, reporting on progress of in-patients to clients by telephone as needed.

Participate in the cleaning and maintenance of the premises and animal areas and particularly the clinical areas with regular cleaning/routine care of all equipment to include the correct methods of sterilisation and reporting any faults or damage.

Provide support and assistance to the Nursing Manager, Head Nurse and Practice Manager as required.

Assist the practice with any marketing initiatives which may include occasional community event days or open days.

Understand health and safety risks and read all information supplied to ensure the correct use of anaesthetic machines and scavenger units, regular cleaning, maintenance and servicing of equipment etc.

Familiarise yourself with the Health and Safety Policies and refer any concerns to the Nursing Manager or Head Nurse.

Welcome and support any visiting veterinary surgeons, students and work experience employees to ensure safe methods of working.



Attend regular meetings with the Head Nurse and other employees to ensure you are working effectively and efficiently as a team.

Participate in relevant CPD appropriate to your role plus any training in-house, ensuring post-training feedback forms are completed and where appropriate information is shared with team members.

PERSON SPECIFICATION

SPECIFICATION	ESSENTIAL	DESIRABLE
Experience	Qualified RVN with experience of duties within a veterinary practice	
Knowledge	Able to demonstrate excellent knowledge in all areas of RVN duties	Computer ordering and stock control systems
Qualifications	RVN Qualification	
Skills & Abilities	Able to work effectively in a team to deliver outstanding patient and client care. Good, clear written and verbal communication skills Remains calm under pressure and can keep to time restraints Ability to use initiative	
Other qualities	Enthusiastic Pays attention to detail Professional manner and flexible	Logical approach to problems

HEALTH & SAFETY

Be fully aware of all Health & Safety issues and read all information supplied – ask for clarification if necessary as cascading this information and ensuring compliance is a key aspect of a line manager’s role

Follow Standard Operating Procedures already in place and help to create new Standard Operating Procedures as appropriate.

Report any H & S issues noticed as a matter of urgency to the Head Nurse or Practice Manager

5th September 2018